

ALTERNATE DISTRICT REPRESENTATIVE

(Elected Position)

Be a past or current Group Representative.

Attend all District meetings or send a representative.

Review past months meeting minutes and submit any corrections to the District Secretary.

Substitute for the District Representative as necessary at the District meeting; assist the District Representative as necessary.

Familiarize oneself with the duties of the District Representative and Alternate District Representative in the AI-Anon and Alateen Service Manual, and WSO Guidelines.

Be available as a resource to all District 23 Groups, District 23 Coordinators and cooperate with other Washington Area Districts and Area Coordinators.

Organize and Facilitate the Annual District Inventory.

Attend the Area World Service Committee meeting occasionally.

Submit an estimated budget to the District Budget Committee.

A subscription to the *Washington Wanderings* is recommended.

Having a Service Sponsor is strongly recommended.